Minutes of the CSM Senate Meeting  
Held on May 20, 2013, Monday  
2.30 – 4.00 P.M. at Dean’s Conference room

Members in attendance:  
Catalin Zara, Mathematics, Chair  
Chandra Yelleswarapu, Physics, Secretary  
Bob Wilson, Computer Science  
Manickam Sugumaran, Biology  
Michelle Foster, Chemistry

Members absent:  
Juanita Urban-Rich, EEOS  
Robert Stevenson, Biology

Others in attendance:  
William Hagar, Associate Dean, CSM  
Marietta Schwartz, Associate Dean, CSM

Meeting was called to order at 2:40 pm.

1. Approval of the minutes of April 8th 2013 meeting: The CSM Senate members approved the minutes unanimously.

3.a Course addition: EEOS 600 - Responsible Conduct in Research  
Motion: To approve the new course EEOS 600 - Responsible Conduct in Research.

Rationale: Responsible Conduct in Research (RCR) training is required by federal agencies that fund research. Students are required to understand and uphold the principles of scientific integrity and responsible conduct. This course will meet a campus-wide need. Students enrolled in this course will develop the reading, analyzing and writing skills needed for graduate studies and career research. The students will work independently and in groups, reading and analyzing case studies that are applicable to the weekly RCR topics. Their critical thinking skills will be developed through class discussion and written assignments. Students will also learn to discuss difficult topics such as negligence and irresponsible conduct, and will learn to listen to multiple viewpoints. This course will require a great deal of individual as well as group discussion and analysis, both in class and outside of class. Several of the weekly topics will address issues relevant to collaborative research, for instance, how to establish authorship, responsibilities in data sharing and management, etc. This course will equip the students to perform their course work and research with integrity and with the knowledge of applicable rules of conduct.
Senate Comments: The CSM Senate understands the importance of this course and recommends that it is tailored and taught by other departments as well. The syllabus should provide more information, in compliance with the GSC Syllabus requirements.

The proposed new course has been approved unanimously pending the implementation of the CSM Senate recommendations. Once the revised proposal is received, it will be sent to the Graduate Studies Committee of the Faculty Council.

3.b Course change: BIOL 696 – Research Experimentation in Biology

Motion: To approve the change in number from BIOL 696 to BIOL 694.

Rationale: In order to accommodate the fixed numbers for Independent Study courses (695,696), the Biology department is moving this course to a new number.

The proposed change has been approved. It will be sent to the Graduate Studies Committee of the Faculty Council.

4. Dean’s announcements: None.

5. Other business: Currently there are several courses, approved by the CSM Senate a few semesters ago, still pending for approval at the various levels. The CSM Senate discussed ways to improve communication and speed up the governance process. Together they identified several key factors that may improve the approval rate.

• The course proposals should be in compliance with the GSC Syllabus requirements and the corresponding CSM initiator of the proposal should respond to the GSC comments within a reasonable time.

• The CSM Senate would like to be notified about the status of the each proposal it approved within a reasonable time (a couple of months) after the proposal was submitted to the Graduate Studies Committee.

Meeting was adjourned at 3.25 pm.